

# CIRSA

ONSITE TRAINING

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# COURSE CATALOG



CIRSA

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# ONSITE/REGIONAL COURSES

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Courses listed are the most requested by members – If a desired class is not shown, please contact our training team at [trainingrequest@cirsa.org](mailto:trainingrequest@cirsa.org).

Online Training Center course descriptions are not listed within this document, but can be accessed through our website at [www.cirsa.org](http://www.cirsa.org) for details.

# ONSITE/REGIONAL COURSES

ACC-101

## ACCIDENT/INCIDENT INVESTIGATIONS

This program provides the framework for members to develop and maintain a comprehensive accident/incident investigation program as well as providing the methodology and understanding of why investigations are not only necessary, but paramount to the success of an agency's risk control efforts.

**Cost:** Free to CIRSA Members

**Course Length:** 4 Hours

**CCWP Approval #:** 21-00641-002

**Training Units (CCWP):**

- MAX/SU: 0.4

**Learning Objectives:**

- Safety Management Systems and Risk Management
- The Cost of an Accident
- Investigation Techniques
- Direct vs. Root Causes
- Case Studies and Group Practical Exercises

**Pre-Requisite Courses:** None

**Notes:** This course is designed for all existing and future supervisory personnel. However, employees at all levels may benefit from this course.

**Applicable Pool:** Property/Casualty & Workers' Compensation

## **ASBESTOS AWARENESS**

This program addresses the risks of asbestos exposure, where asbestos materials are often found, how to prevent release of asbestos fibers, use of procedures and PPE to minimize exposures and means of safe removal and disposal. Customized procedures can be discussed based upon interest and need such as for the cutting of transite pipe or removal of vinyl asbestos floor tile.

**Cost:** Free to CIRSA Members

**Course Length:** 2 Hours

**CCWP Approval #:** 21-00645-001

**Training Units (CCWP):**

- WT: 0.2
- WW: 0.2
- IN: 0.2
- CO: 0.2
- DS: 0.2
- MAX/SU: 0.2

**Learning Objectives:**

- Airborne Asbestos Hazards
- Means to Prevent Asbestos Release
- Legal Requirements Related to Asbestos
- Means for Protecting Removal Workers and Personnel

**Pre-Requisite Courses:** None

**Notes:** Perform a review of what surveys have been done of your buildings related to asbestos and what procedures you have in place to prevent accidental release.

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## **BLOODBORNE PATHOGENS AWARENESS, PREVENTION & DISPOSAL**

This one-and-a-half-hour course is designed to provide an awareness level understanding of OSHA's Bloodborne Pathogens Standard, as adopted by the Colorado Department of Public Health and Environment. The course modules will cover basic program requirements with an emphasis on prevention, spill clean-up, and proper disposal.

**Cost:** Free to CIRSA Members

**Course Length:** 60-Minutes

**CCWP Approval #:** 21-00625-001

**Training Units (CCWP):**

- WT: 0.15
- WW: 0.15
- IN: 0.15
- CO: 0.15
- DS: 0.15
- MAX/SU: 0.15

**Learning Objectives:**

- Pathogens of Concern in the Workplace
- Program Requirements
- Exposure Prevention Techniques
- Treatment and Disposal Methodologies

**Pre-Requisite Courses:** None. Recommend also taking CIRSA's Online Training Center course, *Bloodborne Pathogens*.

**Notes:** N/A

**Applicable Pool:** Workers' Compensation

## **BACK INJURY PREVENTION**

This program is designed to help reduce back injuries by increasing employee awareness on lifting techniques, musculoskeletal disorders, posture, material handling equipment, and various stresses placed on the body while working in different positions.

**Cost:** Free to CIRSA Members

**Course Length:** 60-Minutes

**CCWP Approval #:** 21-06935-001

**Training Units (CCWP):**

- WT: 0.1
- WW: 0.1
- IN: 0.1
- CO: 0.1
- DS: 0.1
- MAX/SU: 0.1

**Learning Objectives:**

- Musculoskeletal Disorders
- Posture & Safe Lifting
- Proper Lifting Techniques
- Stretching & Treatment Recommendations

**Pre-Requisite Courses:** None. Recommend also taking CIRSA's Online Training Center course, *Back Safety*.

**Notes:** This is an interactive course. Attendees will be performing mild exercise, stretches and lifts and movement techniques.

**Applicable Pool:** Workers' Compensation

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## **CHEMICAL HANDLING AWARENESS 101**

This course will provide oversight on how to store, handle, and protect yourself from chemical exposures. This course will discuss safe data sheets, personal protective equipment, and proper clean up procedures.

**Cost:** Free to CIRSA Members

**Course Length:** 90-Minutes

**CCWP Approval #:** 21-00646-001

**Training Units (CCWP):**

- WT: 0.2
- WW: 0.2
- IN: 0.2
- CO: 0.2
- DS: 0.2
- MAX/SU: 0.2

**Learning Objectives:**

- Safety Data Sheet Review & Requirements
- Proper Storage of Chemicals
- Signage Requirements
- Secondary Containment
- Spill Kit Usage
- Personal Protective Equipment Usage

**Pre-Requisite Courses:** None

**Notes:** This training course is for first responders, waste water personnel, parks and recreation staff, and public works department.



## **CONFINED SPACE AWARENESS**

This classroom based training module covers the basic elements of confined space entry. Both permit required and non-permit required spaces are discussed. This course follows the “best practices” as established via OSHA regulations and ANSI standards.

**Cost:** Free to CIRSA Members

**Course Length:** 2 Hours

**CCWP Approval #:** 21-00634-001

**Training Units (CCWP):**

- WT: 0.2
- WW: 0.2
- IN: 0.2
- CO: 0.2
- DS: 0.2
- MAX/SU: 0.2

**Learning Objectives:**

- Confined Space Overview
- Entry and Atmospheric Hazards
- Program Guidelines and Permitting Procedures
- Atmospheric Testing
- Retrieval and Rescue Procedures Overview

**Pre-Requisite Courses:** None. Recommend also taking CIRSA's Online Training course, *Confined Space Entry*.

**Notes:** CIRSA recommends students also participate in CSE-102, *Confined Space Entry, Retrieval & Rescue*.

**Applicable Pool:** Workers' Compensation

## CONFINED SPACE ENTRY, RETRIEVAL & RESCUE

This “hands-on” course module is conducted at member sites, using member equipment and facilities. Actual and/or simulated confined spaces will be utilized. Member agencies must provide all PPE, retrieval and rescue equipment, air/gas monitoring instruments and ventilation equipment as well as all necessary support equipment, vehicles, etc. used in their site-specific confined space operations. Students will use knowledge gained from CIRSA training course CSE- 101, *Confined Space Awareness* to transition into field level activities.

**Cost:** Free to CIRSA Members

**Course Length:** (See Notes Below) Minimum of 4 Hours

**CCWP Approval #:** 21-00664-001

### Training Units (CCWP):

- WT: 0.4
- IN: 0.4
- CO: 0.4
- WW: 0.4
- DS: 0.4
- MAX/SU: 0.4

### Learning Objectives:

- Site Safety Procedures
- Permitting Applications
- Personal Protective Equipment Usage
- Atmospheric Testing and Monitoring
- Ventilation Set-up and Usage
- Retrieval & Rescue Set-Up and Usage
- Respiratory Protection Usage (As necessary)

**Pre-Requisite Courses:** CIRSA CSE-101, *Confined Space Awareness* or an approved equivalent course.

**Notes:** Course length is dependent upon the number of attendees in the course. Additionally, CIRSA Staff will need access at least one day prior to all member owned equipment and facilities as well as a member representative for a safety evaluation of training spaces and equipment integrity/safety. This course is dependent upon these items.

**Applicable Pool:** Workers’ Compensation

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## **SAFE DRIVING STRATEGIES: A FOCUS ON DISTRACTED AND DEFENSIVE DRIVING**

This course covers the most common forms of driving related accidents with regard to distracted driving. The focus is placed on recognizing the mistakes that we all make while driving, the assumptions we adhere to with regard to our perceived level of safe driving and the techniques we can employ to drive defensively and most importantly, safely.

**Cost:** Free to CIRSA Members

**Course Length:** 3 Hours

**CCWP Approval #:** 21-00642-001

**Training Units (CCWP):**

- MAX/SU: 0.3

**Learning Objectives:**

- Fundamental Principles of Safe Driving
- Categories and Types of Distraction
- Legal Requirements
- Defensive Driving Strategies
- Specific Concentration Areas

**Pre-Requisite Courses:** None. Recommend also taking CIRSA's Online Training Center course(s), *Defensive Driving*, *Winter Driving Safety* and the *Light Truck Series*.

**Notes:** This course does not cover winter driving hazards. Please take CIRSA's Online Training Center course, *Winter Driving Safety*.

**Applicable Pool:** Property/Casualty & Workers' Compensation

## SAFE DRIVING STRATEGIES FOR LAW ENFORCEMENT

This student-driven, group interactive program provides classroom instruction with a focus on distracted driving and the Below 100 tenants. The goal of this course is to help new and to refresh experienced drivers with reading traffic conditions and preventing near-misses and collisions during both routine and non-emergency driving situations.

**Cost:** Free to CIRSA Members

**Course Length:** 4 Hours

### Learning Objectives:

- Self Assessment
- Vehicle Inspections
- Distracted Driving
- Seat Belt Usage & Speeding
- Group Activities

**Pre-Requisite Courses:** None. Recommend also taking CIRSA's Online Training course, *Defensive Driving*.

**Notes:** It is recommended that each department also conducts hands-on driver evaluations, obstacle course navigation, tactical driving scenarios, and any other relevant driving-related skill courses necessary for each officer's duties.

**Applicable Pool:** Property/Casualty & Workers' Compensation

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## **SAFE DRIVING STRATEGIES FOR FIRE/EMS APPARATUS DRIVERS**

This student-driven, group-interactive program covers the classroom portion of fire/EMS apparatus operations. The goal of this course is to help new and to refresh experienced drivers with reading traffic conditions and preventing near-misses and collisions during both routine and emergency driving situations. A focus on distracted driving prevention will be included.

**Cost:** Free to CIRSA Members

**Course Length:** 3 Hours

**Learning Objectives:**

- Self Assessment
- Apparatus Inspections
- Distracted Driving
- Driving with Lights and Sirens
- Applying Safe Driving Techniques
- Group Activities

**Pre-Requisite Courses:** None. Recommend also taking CIRSA's Online Training course, *Defensive Driving*.

**Notes:** It is recommended that each department also conducts hands-on driver evaluations, obstacle course navigation, emergency driving scenarios, and any other relevant driving-related skill courses necessary for each emergency responder's development.

**Applicable Pool:** Property/Casualty & Workers' Compensation

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## **SAFE DRIVING STRATEGIES: HANDS-ON (3 SEASON)**

This course utilizes member vehicles in an access-controllable large parking lot to help reinforce the dangers of distracted driving. Attendees will practice appropriate braking of ABS brake systems and navigate a serpentine course and a figure-eight obstacle course while attempting to keep distractions limited.

**Cost:** Free to CIRSA Members

**Course Length:** (See Notes Below) Minimum of 4 Hours

**CCWP Approval #:** 21-00622-001

**Training Units (CCWP):**

- MAX/SU: 0.4

**Learning Objectives:**

- Proper ABS Braking
- Forward and Reverse Navigation in tight spacing
- Distracted Driving Prevention
- Obstacle Avoidance

**Pre-Requisite Courses:** None. Recommend also taking DDD-101 and/or CIRSA's Online Training Center course(s), *Defensive Driving* and the *Light Truck Series*.

**Notes:** Course length is dependent upon the number of attendees in the course. Additionally, CIRSA Staff will need access at least one day prior to the member-chosen parking lot or training space, as well as a member representative for a safety evaluation of said spaces. This "hands-on" course will not be conducted if member facilities and equipment are deemed unsafe for use as determined by CIRSA Risk Control Staff.

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## **SAFE DRIVING STRATEGIES: HANDS-ON (WINTER - GEORGETOWN ONLY)**

This course utilizes member vehicles on an access-controlled, approved ice driving course to help reinforce the dangers of distracted driving. Attendees will practice appropriate braking of ABS brake systems and navigate a serpentine course and a figure-eight obstacle course while attempting to keep distractions limited. Attendees will also have the opportunity to practice basic over-steer and under-steer techniques while having a little fun navigating the snow/ice-covered course.

**Cost:** Free to CIRSA Members

**Course Length:** (See Notes Below) Minimum of 4 Hours

**CCWP Approval #:** 21-00617-001

**Training Units (CCWP):**

- MAX/SU: 0.4

**Learning Objectives:**

- Proper ABS Braking
- Forward and Reverse Navigation in tight spacing
- Distracted Driving Prevention
- Obstacle Avoidance

**Pre-Requisite Courses:** None. Recommend also taking DDD-101 and/ or CIRSA's Online Training Center course(s), *Defensive Driving*, *Winter Driving Safety*, and the *Light Truck Series*.

**Notes:** Course length is dependent upon the # of attendees in the course. This course will only be held on a certified ice lake or other approved ice driving course. Personal vehicles will not be allowed on the course at any time. Members are responsible for their own protection from the elements. Heavy winter clothing and waterproof outerwear is highly recommended.

**Applicable Pool:** Property/Casualty & Workers' Compensation

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## **OFFICE ERGONOMICS**

This course will discuss the proper way to set up your workspace as well as provide demonstrations. Illustrations will be used to discuss particular workspace challenges and subsequent strategies for improvement. A segment on field ergonomics will also be provided upon request, illustrating proper tools and usage, body mechanics, etc.

**Cost:** Free to CIRSA Members

**Course Length:** 90-Minutes

**Learning Objectives:**

- Injury Prevention
- Workstation Comfort Challenges
- Computer Workstation Set-Up
- Body Mechanics & Personal Responsibility

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Workers' Compensation



## **EXCAVATION & TRENCHING AWARENESS**

This classroom based training module covers the basic elements of excavation and trenching safety. This course follows the “best practices” as established via OSHA regulations and industry proven techniques.

**Cost:** Free to CIRSA Members

**Course Length:** 2 Hours

**CCWP Approval #:** 21-04403-002

**Training Units (CCWP):**

- CO: 0.2
- DS: 0.2
- MAX/SU: 0.2

**Learning Objectives:**

- Shielding, Shoring, Sloping and Benching
- Soil Collapse & Additional Hazards
- Types of Soil
- Colorado 811 Overview
- Steps to Safe Excavation

**Pre-Requisite Courses:** None. Recommend also taking CIRSA's Online Training Center course, *Trenching & Excavation Safety*.

**Notes:** None

## **EXCAVATION & TRENCHING OPERATIONS**

This “hands-on” course module is conducted at member sites, using member equipment and facilities. Actual excavations will be excavated and used. Member agencies must provide all mechanized equipment, shielding and/or shoring equipment, employee PPE, at least one equipment operator as well as all necessary support equipment, vehicles, etc. used in their site-specific excavation and trenching operations. Students will use knowledge gained from CIRSA training course EXT-101, *Excavation & Trenching Awareness* to transition into field level activities.

**Cost:** Free to CIRSA Members

**Course Length:** (See Notes Below) Minimum of 4 Hours

**CCWP Approval #:** 21-00647-001

**Training Units (CCWP):**

- CO: 0.4
- MAX/SU: 0.4
- DS: 0.4

**Learning Objectives:**

- Shielding, Shoring, Sloping and Benching
- Soil Collapse & Additional Hazards
- Types of Soil
- Colorado 811 Overview
- Safe Excavation Implementation

**Pre-Requisite Courses:** CIRSA EXT-101, *Excavation & Trenching Awareness* or an approved equivalent course.

**Notes:** Course length is dependent upon the number of attendees in the course. Additionally, CIRSA Staff will need access at least one day prior to all member owned equipment and facilities as well as a member representative for a safety evaluation of the training area and equipment integrity/safety. This “hands-on” course will not be conducted if member facilities and equipment are deemed unsafe for use as determined by CIRSA Risk Control Staff.

**Applicable Pool:** Workers’ Compensation

## **FIRE EXTINGUISHER AWARENESS**

This “add-on” course uses a digital fire extinguisher trainer to provide students with the basics of incipient stage fire suppression techniques. This training is quick at approximately 10-minutes per person and therefore, this is not a stand-alone course. It may be offered in conjunction with other scheduled courses.

**Cost:** Free to CIRSA Members

**Course Length:** TBD

**CCWP Approval #:** 21-00623-001

**Training Units (CCWP):**

- WT: 0.1
- WW: 0.1
- IN: 0.1
- CO: 0.1
- DS: 0.1
- MAX/SU: 0.1

**Learning Objectives:**

- Basic Fire Extinguisher Types & Application
- When to use an Extinguisher vs. Calling 911
- Proper Handling & Operation
- Fire Extinguishment
- Inspection, Recharge & Refill Guidelines

**Pre-Requisite Courses:** TBD

**Notes:** TBD

**Applicable Pool:** Property/Casualty & Workers’ Compensation

## **FORK LIFT OPERATIONS**

This dual requirement course provides both the classroom style and hands-on competency demonstration necessary to safely operate any type of forklift. Students must first complete the online training center *Forklift Safety* course and must present certificates prior to completing the hand-on portion. Students will then conduct a forklift inspection and navigate an obstacle course while lifting/moving loads.

**Cost:** Free to CIRSA Members

**Course Length:** (See Notes Below) Minimum of 4 Hours

**CCWP Approval #:** 21-00665-001

### **Training Units (CCWP):**

- WT: 0.4            • IN: 0.4            • DS: 0.4
- WW: 0.4            • CO: 0.4            • MAX/SU: 0.4

### **Learning Objectives:**

- Forklift Safety Fundamentals
- Equipment Assessment & Inspection
- Safe Operations/Lifting

**Pre-Requisite Courses:** Online Training Center course, *Forklift Safety*

**Notes:** Course length is dependent upon the number of attendees in the course. Additionally, CIRSA Staff will need access at least one-half day prior to the member owned forklift(s) that will be used, the training facilities as well as a member representative for a safety evaluation of the training area and a forklift integrity/safety inspection. This “hands-on” course will not be conducted if member facilities and equipment are deemed unsafe for use as determined by CIRSA Risk Control Staff.

**Applicable Pool:** Property/Casualty & Workers’ Compensation

## **FORK LIFT OPERATIONS - TRAIN-THE-TRAINER**

This course provides experienced forklift operators with the skills to effectively evaluate and train agency-specific employees in forklift operations. Train-The-Trainer Students must have first completed FLO-101, *Fork Lift Operator* course and must have a minimum of 2 years of experience operating a forklift to become a trainer. Students will be required to take a test prior to becoming instructors. Students will be provided with an instructor's toolkit that may be used for future training.

**Cost:** Free to CIRSA Members

**Course Length:** (See Notes Below) Minimum of 4 Hours

### **Learning Objectives:**

- Forklift Safety Fundamentals Review
- Equipment Assessment & Inspection
- Safe Operations/Lifting
- Student Evaluation
- Obstacle Course Set-Up
- Testing Procedures

**Pre-Requisite Courses:** CIRSA Course, FLO-101- *Forklift Operator* or an approved equivalent course.

**Notes:** It is recommended for students to retake CIRSA's Online Training Center course, *Forklift Safety*, if it has been longer than 6 months since this course was taken as test information will come from the online course. Course length is dependent upon the number of attendees in the course. Additionally, CIRSA Staff will need access at least one-half day prior to the member owned forklift(s) that will be used, the training facilities as well as a member representative for a safety evaluation of the training area and a forklift integrity/safety inspection. This "hands-on" course will not be conducted if member facilities and equipment are deemed unsafe for use as determined by CIRSA Risk Control Staff.

**Applicable Pool:** Property/Casualty & Workers' Compensation

## **FIRST RESPONDER/HAZMAT AWARENESS**

This course provides a basic understanding of what to do in a hazardous material emergency. Designed for non-professional rescuers, who as part of their daily jobs, may come in contact with an unknown, potentially dangerous spilled, leaking, overturned, or otherwise suspicious substance. This course does not prepare students to become HAZMAT Technicians, Operators, Specialists, or Incident Commanders, nor does it meet any HAZWOPER requirements for first responder training. However, this course will provide practical knowledge of how to use the Emergency Response Guidebook while responding to a potential HAZMAT event.

**Cost:** Free to CIRSA Members

**Course Length:** 2 Hours

**CCWP Approval #:** 21-00640-001

### **Training Units (CCWP):**

- WT: 0.2                      • WW: 0.2                      • IN: 0.2
- CO: 0.2                      • DS: 0.2                      • MAX/SU: 0.2

### **Learning Objectives:**

- HAZMAT Emergency Basics
- Emergency Response Guidebook Usage/Navigation
- Site Assessment, Isolation & Protection Distances
- Public & Responder Safety
- Incident Command Basics

**Pre-Requisite Courses:** None

**Notes:** It is recommended for students to take CIRSA's Online Training Center course, ***Emergency Response: Incidental Chemical Releases***.

**Applicable Pool:** Property/Casualty & Workers' Compensation

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## **INDOOR AIR QUALITY**

This course will cover the common concerns related to indoor air quality within office environments, including temperature, humidity, mold, carbon monoxide and air flow and exchange rates. IAQ tools and sampling strategies will be discussed with regard to acceptable air quality conditions.

**Cost:** Free to CIRSA Members

**Course Length:** 1.5 Hours

**Learning Objectives:**

- Air Quality Hazards & Awareness
- Air Quality Tools & Sampling Strategies
- Perceived Risks of Chemicals, Vapors and Biological Agents
- Group Discussion

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Property/Casualty & Workers' Compensation

## **LOCKOUT/TAGOUT AWARENESS**

This classroom based training module covers the basic elements of lockout & tagout operations. This course follows the “best practices” as established via OSHA regulations and industry proven techniques.

**Cost:** Free to CIRSA Members

**Course Length:** 2 Hours

**CCWP Approval #:** 21-00628-001

**Training Units (CCWP):**

- WT: 0.2
- WW: 0.2
- IN: 0.2
- CO: 0.2
- DS: 0.2
- MAX/SU: 0.2

**Learning Objectives:**

- Lockout vs. Tagout
- Locking & Tagging Methods and Equipment
- Program Recommendations & Inspection Protocols
- Training

**Pre-Requisite Courses:** None. Recommend also taking CIRSA’s Online Training Center course, *Lockout/Tagout Training*.

**Notes:** None

**Applicable Pool:** Property/Casualty & Workers’ Compensation



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## **CDOT FLAGGER CERTIFICATION**

This 4 hour course follows CDOT's requirements for flagging based on the Flaggers Training Manual, Reference Guide and CDOT's Flagging Video. Students are required to take and pass one of 3 CDOT Developed exams prior to becoming certified as a flagger.

**Cost:** Free to CIRSA Members

**Course Length:** 4 Hours

**CCWP Approval #:** 21-00651-001

**Training Units (CCWP):**

- CO: 0.4
- DS: 0.4
- MAX/SU: 0.4

**Learning Objectives:**

- CDOT Flagging Requirements
- MUTCD and CDOT Clothing/Hard Hat Requirements
- Flagger Responsibilities, Duties and Safe Operations
- Proper Flagging Techniques

**Pre-Requisite Courses:** None

**Notes:** This course may be combined with CIRSA Course, MOT-102, *Work Zone Safety: Maintenance of Traffic*, for a more comprehensive and informative training class.

## WORK ZONE SAFETY: MAINTENANCE OF TRAFFIC TRAINING

This course goes beyond the basics of the CDOT Flagger Training Course by providing a more in-depth look into the requirements of the MUTCD as well as more discussion on overall traffic safety, set-up procedures and de-mobilization of work zones.

**Cost:** Free to CIRSA Members

**Course Length:** 4 Hours

**CCWP Approval #:** 21-00649-001

**Training Units (CCWP):**

- CO: 0.4
- DS: 0.4
- MAX/SU: 0.4

**Learning Objectives:**

- Risk Management and Work Zones
- Components of a Work Zone
- Types of Tapers and Length Calculations Overview
- Sign and Device Spacing within Work Zones
- Flagging Fundamentals (Overview not CDOT Certification)

**Pre-Requisite Courses:** None. Recommend also taking a CDOT Flagger Certification Course.

**Notes:** This course may be combined with CIRSA course, MOT-101, *CDOT Flagger Certification*, for a more comprehensive and informative training class.

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## **WORK ZONE SAFETY/CDOT FLAGGER CERTIFICATION**

This course provides a combined version of CIRSA course MOT-102, *Work Zone Safety* and CIRSA Course MOT-101, *CDOT Flagger Certification* to provide the most comprehensive training for employees while also allowing students to sit for the CDOT Flagger Certification Test.

**Cost:** Free to CIRSA Members

**Course Length:** 6 Hours

**Learning Objectives:**

- Risk Management and Work Zones
- Components of a Work Zone
- Types of Tapers and Length Calculations Overview
- Sign and Device Spacing within Work Zones
- CDOT Flagging Requirements

**Pre-Requisite Courses:** None

**Notes:** This course may be combined with CIRSA course, MOT-101, *CDOT Flagger Certification*, for a more comprehensive and informative training class.

**Applicable Pool:** Property/Casualty & Workers' Compensation

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## **SLIP AND FALL PREVENTION**

This course reviews causes and prevention strategies for reducing slips and falls. The goal of this program is to help reduce workers compensation and liability exposures. Slip and Fall checklists, ladder safety, three point contact and various other loss prevention methods are discussed.

**Cost:** Free to CIRSA Members

**Course Length:** 60-Minutes

**CCWP Approval #:** 21-00619-001

**Training Units (CCWP):**

- WT: 0.1
- WW: 0.1
- IN: 0.1
- CO: 0.1
- DS: 0.1
- MAX/SU: 0.1

**Learning Objectives:**

- Slip and Fall Hazards
- 3-Point Contact Method
- Ladder Safety
- Various Other Prevention Methods and Group Discussion

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Workers' Compensation

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## **SLIP AND FALL PREVENTION - WORKING AT ELEVATION**

This course reviews causes and prevention strategies for reducing slips and falls. The goal of this program is to help reduce workers compensation and liability exposures. Slip and Fall checklists, ladder safety, three point contact, staging, numerous forms of fall protection, and various other loss prevention methods are discussed.

**Cost:** Free to CIRSA Members

**Course Length:** 60-Minutes

**Learning Objectives:**

- Slip and Fall Awareness
- Ladder Safety
- Forms of Fall Protection
- Scaffolding Safety
- Elevated Platform Awareness

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Workers' Compensation

## **SAFETY 101**

With all the challenges we face during the day at work, going home without an accident or injury should be a top priority. During this training we'll discuss some of the most common hazards you encounter day-to-day on the job. This will focus on high priority issues such as, fall protection, ladder safety, hazard recognition, and a variety of other important topics.

**Cost:** Free to CIRSA Members

**Course Length:** 3 Hours

**CCWP Approval #:** 21-03013-001

**Training Units (CCWP):**

- WT: 0.4            • IN: 0.4            • DS: 0.4
- WW: 0.4            • CO: 0.4            • MAX/SU: 0.4

**Learning Objectives:**

- Hazard Recognition
- Protective Measures
- Proper Use of Equipment
- Rules & Regulations
- Personal Protective Equipment Usage

**Pre-Requisite Courses:** None

**Notes:** This training is for new employees, seasonal workers, first responders, waste water personnel, parks and recreation staff, public works department, and anyone at your entity who would benefit from some safety training.

**Applicable Pool:** Property/Casualty & Workers' Compensation

# SEMINARS & WORKSHOPS

**ABU-101**

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## **ABUSE RISK MANAGEMENT SEMINAR**

This periodic seminar discusses the all too common and unfortunate topic of abuse towards children, youth and seniors. Presented by one of the premier leaders in abuse risk management, this seminar is invaluable to members who may service the affected populations. There are currently no POST or OCPO training units available for this seminar.

**Cost:** Free to CIRSA Members

**Course Length:** 8 Hours

**Learning Objectives:**

- How Abuse Happens
- How to Detect Warning Signs
- How to Respond to Suspicions and Concerns

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Workers' Compensation

## ADA COORDINATOR SEMINAR

Based on current Department of Justice ADA regulations, this course will provide an overview of the regulation changes, effective dates, provisions for newly designed and constructed or altered facilities, and will discuss the scope of technical provisions. This seminar covers; planning and coordinating overall compliance efforts, developing and implementing a grievance procedure, coordinating a self-evaluation, transition plans, employer responsibilities, guidance for reasonable accommodations, effective communication, essential job functions, and service animals, safety concerns, documentation of disability, and non-discriminatory hiring practices.

**Cost:** Free to CIRSA Members

**Course Length:** 8 hours

**Learning Objectives:**

- Title I & Title II Overviews
- Establishing an ADA Coordinator
- Employee & Public Accommodations
- Transition Plan Overview

**Pre-Requisite Courses:** None

**Notes:** Personnel working towards an ADA Coordinator certification may use this seminar as continuing education.

**Applicable Pool:** Property/Casualty & Workers' Compensation



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**CIRSA NEW EMPLOYEE/NEW MEMBER ORIENTATION WORKSHOP**

These semi-annual seminars (Usually April and October) are designed to familiarize new CIRSA contacts and employees with our operations as well as to provide an overview of services that are available to our members. CIRSA department heads will be introduced and will provide presentations representative of their areas of expertise, applicable member offerings and provide the opportunity to meet departmental staff.

**Cost:** Free to CIRSA Members

**Course Length:** 6.5 Hours (Lunch Provided by CIRSA)

**Learning Objectives:**

- CIRSA History, Mission and Member Services
- Coverages and Services
- Claims Reporting, Investigation & Litigation
- Colorado Governmental Immunity Act and Employment Liability
- Financial Condition, Member Equity and Contributions
- Risk Control, Training Programs, Travel Reimbursement, and Industrial Hygiene Services

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Property/Casualty & Workers' Compensation

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## **EFFECTIVE SAFETY COMMITTEE MANAGEMENT & DEVELOPMENT**

This workshop provides a forum of discussion for determining why Safety Committees are valuable for organization and how they can be utilized and optimized. Resources for maximizing safety committee efforts will be discussed and offered during the workshop. Action plans for enhancing safety culture through the Safety Committee can be developed during and at the end of the workshop.

**Cost:** Free to CIRSA Members

**Course Length:** 2.5 to 3 Hours

**Learning Objectives:**

- What are the Benefits of a Safety Committee
- How can the Committee be Leveraged and Utilized Most Effectively
- What Resources are Available to Streamline Safety Culture Efforts
- Develop an Action Plan to Move Forward with your Safety Committee

**Pre-Requisite Courses:** None

**Notes:** It would be helpful to have an existing Safety Committee and a stated "vision" and mission for the Committee.

**Applicable Pool:** Property/Casualty & Workers' Compensation

## **HAZARDOUS OPERATIONS (HAZOPS)**

The hazardous operations seminars cover three of the most hazardous job categories most municipalities face. Those are lockout/tagout operations, confined space entry operations and excavation & trenching operations. This awareness level seminar series provides the minimum elements every employee should know prior to performing these work tasks.

**Cost:** Free to CIRSA Members

**Course Length:** 4.5 Hours

**CCWP Approval #:** 21-00650-001

**Training Units (CCWP):**

- WT: 0.35
- WW: 0.35
- IN: 0.35
- CO: 0.45
- DS: 0.45
- MAX/SU: 0.45

**Learning Objectives:**

- Lockout/Tagout Fundamental Principles
- Confined Space Entry Fundamental Principles
- Excavation & Trenching Fundamental Principles

**Pre-Requisite Courses:** None

**Notes:** Members who wish to take CSE-102, *Confined Space Entry, Retrieval & Basic Rescue*, may utilize the HAZOPS course in place of CSE -101, *Confined Space Awareness* as long as the HAZOPS seminar has been taken by all employees within 60 days of the CSE-102 Course being provided.

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## **JOB SAFETY ANALYSIS (JSA) DEVELOPMENT**

This course is designed to educate supervisory personnel on the benefits, usage and development of job safety analyses. The use of JSA's has proven to help ensure consistent job task performance, reduce or eliminate some human error potential and reduce injuries, illnesses and property damage.

**Cost:** Free to CIRSA Members

**Course Length:** 2.5 to 3 Hours

**Learning Objectives:**

- JSA Fundamentals
- Benefits of Using JSA's
- JSA Development
- Program Evaluation
- Group Exercises

**Pre-Requisite Courses:** None. Recommend also taking CIRSA's Online Training Center course, *Job Safety Analysis*.

**Notes:** None

**Applicable Pool:** Property/Casualty & Workers' Compensation

## **POLICE LIABILITY SEMINAR SERIES**

These periodic seminars provide a variety of law enforcement risk management topics that are sure to entertain, educate and awake personnel. These seminars may provide POST training units.

**Cost:** Free to CIRSA Members

**Course Length:** Varies by program

**Learning Objectives:** Varies by program

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Property/Casualty & Workers' Compensation

## **LAW ENFORCEMENT ROUNDTABLES**

CIRSA's regional roundtables provide a fast-paced, multi-topic roundtable format, covering hot-topic issues. Topics are selected from police-community feedback and industry legal trends.

**Cost:** Free to CIRSA Members

**Course Length:** Varies by program

**Learning Objectives:** Varies by program

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Property/Casualty & Workers' Compensation

## SYM-101

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### **SPRING SAFETY SYMPOSIUM**

Each year the Risk Control Department conducts several mini-conferences at different regional locations around the state. Topics are chosen based on industry trends, high-frequency and/or high-severity claim areas, and member feedback.

**Cost:** Free to CIRSA Members

**Course Length:** Varies by program

**Learning Objectives:** Varies by program

**Pre-Requisite Courses:** None

**Notes:** None

**Applicable Pool:** Property/Casualty & Workers' Compensation

## SYM-102

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### **FALL SAFETY SYMPOSIUM**

See details above.

