

CIRSA SCHOLARSHIP PROGRAM - CCCMA

APPLY



PROGRAM DESCRIPTION:

To assist CIRSA members in furthering their education, and to provide financial support to our members, we have established a CIRSA Scholarship Program for the Colorado City & County Management Association (CCCMA) Conference. CIRSA will provide reimbursement of up to \$600 for member employees to attend the annual conference.

Scholarships will be limited to one recipient per CIRSA member entity each calendar year.

RECIPIENT'S RESPONSIBILITIES:

CIRSA will reimburse the entity of each scholarship recipient for their expenses to attend the conference of their choice. Recipients must submit receipts for each qualifying expense (registration fees, lodging, transportation, and meals) incurred and will be reimbursed a maximum of the award amount. If the total award amount is not needed, unused funds will be kept in the Scholarship Program to be used for future awards.

Recipients will be responsible for funding the expenses not covered by the award. This scholarship is not transferable and CIRSA will not provide reimbursement if the designated recipient is not able to attend the conference.

Scholarship recipients will be asked to complete an evaluation of their conference experience.

APPLICATION DEADLINE:

Applications will be reviewed annually and awarded prior to the conference date. Applications for the CCCMA Conference are due by January 16, 2019. Please submit your application along with a copy of your resume to Courtney Fagan at courtneyf@cirsa.org.

Applications will be reviewed by a committee comprised of members from the CIRSA Board of Directors and recipients will be announced accordingly.

TO APPLY:

Please complete the attached application and include a copy of your resume.



CIRSA

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2019 Scholarship Program **Application**

Name:

Title:

Entity:

E-mail:

Phone:

Mailing Address:

1. Please describe the conference or event you wish to attend. Include a copy of the conference program if available.

2. What professional advancement or development do you hope to gain from attending this conference?

3. Please describe your financial needs, limitations or travel restrictions and how the scholarship would assist you in achieving your professional goals.

By completing and submitting this form to CIRSA electronically, you affirm that you have received approval to apply for a 2019 CIRSA scholarship from your applicable supervisor and/or manager/administrator.

Please save a copy of this form and submit it, along with a copy of your resume and the conference program, to courtneyf@cirsa.org.